

*POSTMARKED BY November 1, 2005*  
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*P.O. Box 329*  
*Fairmont, WV 26555*

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## **ALUMNI RESEARCH GRANT APPLICATION\***

Date Submitted:

Submitted by: (Full name of individual(s) or group)

Phi Upsilon Omicron Chapter of initiation:

Phi Upsilon Omicron Chapter affiliation:

Name of official representative (if group):

Mailing address:

Telephone number (Include area code.):

E-Mail Address

Complete title of research:

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\*Refer to APPLICATION FORMAT

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## **ALUMNI RESEARCH GRANT APPLICATION FORMAT**

The completed Research Grant Application should include the following:

- I. Justification or rationale
- II. Statement of objectives/hypotheses
- III. Narrative
  - A. Description of project or study
    1. Methodology or design
    2. Subjects or participants

3. Implementation plan

4. Data collection and analysis

5. Implication(s)

B. Management plan

1. Staff responsibilities/qualifications

2. Time line

IV. Budget

A. Detailed budget

B. Justification of budget

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V. References cited

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VI. Supplementary materials

A. Condensed resumes of project personnel

B. Clearance forms

C. Letters from supporting/cooperating agencies or groups

D. Letter from immediate supervisor

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## GUIDELINES

- Any publication from this grant should acknowledge Phi Upsilon Omicron Educational Foundation (See Policy D.).
- Limit proposal to between 10 - 15 pages.